

**MINUTES OF THE MEETING OF SILSDEN TOWN COUNCIL  
HELD ON  
THURSDAY 3<sup>RD</sup> NOVEMBER 2011**

Commenced:7.30pm

Concluded:8.46pm

Present: Cllrs Atkinson, Savage, Asquith, Huggins, Coward, Croft, Cllr Ian Greenwood [Leader-BMDC]  
police [1] public [2]

**Cllr Atkinson in the Chair**

1. Apologies for absence were received and accepted from Cllrs Naylor and Conway.
2. No declaration of interest on items on the agenda was made.
3. POLICE was received and police newsletter handed to all councillors.
4. The minutes of the meeting of Silsden Town Council held on 5th Oct 2011 were signed as a true and accurate record.
5. Questions and discussion with Ian Greenwood, Leader of Bradford Council. See appendix 1 a and b - A copy of the questions, responses and supplementary questions.  
A further request was also made that BMDC consider waving hire charges for the TH during the weekend set aside for the Queens Jubilee Celebrations.

6. No adjournment requested.
7. ACCOUNTS AND FINANCE.

Agree payments as set out below:

RBL	1063	25.00
RAY	1064	25.00
L Corcoran	1065	653.61
G Bazylewicz	1066	72.51
IR	1067	47.79
L Corcoran	1068	1300.00
G Bazylewicz	1069	150.00
LITE	1070	1040.40
canx	1071	0.00
Silsden AFC	1072	500.00
Silsden Events	1073	2500.00

8. PLANNING: No plans received for this meeting.
9. REPORTS

**Civic Duties**

Mayor and Deputy Mayor to attend Swimstarts 10<sup>th</sup> Anniversary celebrations

Mayor and Deputy Mayor to attend a rededication service a Thomas Clarkson's funeral Chapel

**Christmas lights** Confirmed lights to be put up weekend of 19<sup>th</sup> November.

10. Confirmed the date of the next meeting as 1<sup>st</sup> December 2011.

*Being no further business the chair closed the meeting at 8.46pm*

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Chair 1/12/11

**Enc: Appendix 1 a and b**

# Meeting Between Cllr Greenwood & Silsden Town Council 3rd November 2011

## Written Responses to Questions Raised prior to the Meeting

- 1. As the new LDF suggests that Silsden will get approx 1700 new houses and Steeton some 800 what plans to BMDC have to ensure that the appropriate Infrastructure is in place before any development commences. As the leader will be aware recent larger planning applications in both Silsden and Steeton With Eastburn brought forward comments that sewers and schools were already at capacity, and any S106 agreements would not provide sufficient monies to build new schools, or an increase in the trunk sewer which would be required as a minimum.**

A key piece of evidence which is required to support the Local Development Framework is the Infrastructure Plan. The purpose of this document is to establish what critical infrastructure improvements are required over the life of the plan (to 2028). It has also to establish as far as possible, given the time horizon which we are looking at, how such improvements will be delivered ( who and how). This can then be used to inform the investment plans and programmes of other partners.

The Council has published in support of the current consultation on the LDF Core Strategy Further Engagement Draft a Infrastructure Baseline report ( what is the current picture) as well as a Infrastructure Plan ( what do we need to put in place to support development and communities). These are currently in draft and will be updated as part of the consultation.

The Infrastructure plan is also a key piece of evidence which is required to support the implementation of Community Infrastructure Levy (CIL).

Section 6 of the LDF Core Strategy Further Engagement Draft considers a range of issues in relation to Implementation and delivery. It includes sub section 6.5 ( Page 265) considers infrastructure delivery. This is supported by draft Policy ID4 which sets out the need to work with partners to support delivery of the infrastructure.

Draft Policy HO4 also seeks to control the phasing the release of sites and includes 6 considerations, one of which is the need to 'ensure that the scale and timing of development within the different strategic planning areas of the district is coordinated with the provision of new infrastructure.

As the core strategy at present identifies, sites infrastructure considerations are currently at a strategic scale. When we progress later next year on the Allocation Development Plan Document we will assess all potential sites against the infrastructure implications and issues at a much finer grain.

- 2. How will Bradford be ensuring that the people of Silsden are included in a meaningful consultation on the LDF proposals as we are looking at around 50% to the town.**

The Engagement Plan for the Core Strategy was approved by Council on 14 October and sets out the high level approach to engagement and consultation in support of the Core Strategy.

The Council has published the documentation for 12 week consultation beginning on 28 October 2011 and running until 20 January 2012. The council has produced a range of supporting documents and has also arranged drop in events across the district. Link to consultation home page:

[http://www.bradford.gov.uk/bmdc/the\\_environment/planning\\_service/local\\_development\\_framework/core\\_strategy\\_preferred\\_options\\_stage](http://www.bradford.gov.uk/bmdc/the_environment/planning_service/local_development_framework/core_strategy_preferred_options_stage)

Supporting documents will include a summary leaflet and also a DVD.

The Town Council, as an important community leader, are a key statutory consultee and have themselves a key role in both responding but also raising awareness of the consultation with their respective communities.

All comments received will receive careful consideration as the Council then develops the draft plan later next year.

**3. The LDF also indicates that there is to be 31 additional hectares of employment land in the Airevalley can the leader please tell us where this land is as it is not identified in the LDF**

The LDF Core Strategy does not identify sites. Rather it sets out the broad strategy. To this end it sets out the broad distribution of new employment land which needs to be identified to meet needs to 2028. The 31 hectares will be distributed along Airedale. The sub area policy for Airedale sets out proposed broad locations and makes reference to significant areas including Silsden on the back of the current business park to the south of Silsden.

The Allocations Development Plan Document will start to look at the potential detailed sites which may be allocated for economic development. The start point will be any undeveloped existing allocated employment sites within the Replacement Unitary Development Plan and sites with permission.

The LDF Core Strategy has been informed by an Employment Land Study which assessed the current land supply of sites (number /size/distribution/quality) as well as the economic and market considerations. This information has been published in support of the current consultation.

**4. Given the recent question to the leader at the October Council meeting, regarding the future of Silsden Town Hall. Can you explain what was meant in the final paragraph of your answer, does this mean there will be some investment in the facilities in Silsden?**

Following a meeting between Asset Management officers and ward members it was agreed that a joined up approach/view should be taken to how the District Council's assets in Silsden are dealt with in future rather than each building being considered in isolation. Taking a holistic view of the assets and facilities may present opportunities to leverage in or generate investment that could potentially be used to provide improved facilities for residents.

In other words we are looking to develop a solution for Silsden which meets the needs of the community rather than just selling off vacant assets without considering the wider consequences for the town.

In order to develop this further Asset Management is reviewing the council's assets in Silsden and will discuss its findings and recommendations with ward members in the near future.

**5. Given the possibility of another severe winter what are the planned gritting routes in Silsden, how often will they actually be done and what will happen to the schedule during heavy snowfall. What plans do Bradford have to deal with hard to reach rural areas?(North Yorkshire leave piles of salt for farmers to spread in these areas)**

K2 is the route which we would normally salt on routine frosty nights or in light snow etc. RRN1 is the route which we would prioritise in the event of heavy snow and is the route we would endeavour to keep open at all times or open up first after a very heavy fall.

Copies of the routes are attached.

Following periods of heavy snow, we would progressively move from the RRN1 route out to cover the K2 route as the resources and the weather permit, prioritising bus routes and estate main feeder roads and access to rural communities (as opposed to individual properties) first. We always maintain links with emergency services and would prioritise any roads which they need to access.

There are some practical issues associated with putting out salt piles:-

- 1) They get washed away and result in high levels of wasteful loss and are often not there when needed.
- 2) They get taken for private use by householders
- 3) If we have a period of nation wide bad weather, salt re stocking supplies will dry up and the piles then become targets for general enterprising thieves collecting it and selling it to householders

More generally, in terms of salt, there is a finite amount of national supply available each year. We have stocked up to our maximum and will hold to our salting policy whilst we feel that our reserves and the national picture is ok. In the event that we have a sustained period of bad weather if our stock and the national position becomes threatened we would consider reducing the network of roads we treat progressively down and in the event that supplies are very frustrated we may as we did a couple of years ago have to resort to a very limited network of main roads and principle bus routes only.

We do have mutual aid agreements with neighbouring councils although we hold one of the highest stock levels after Leeds. The problem usually is that if we are running low everyone will be running low and the national stock levels at the mines will also be depleted and we then have to cut our cloth to suit.

**6. Can the Leader confirm Bradford's policy for age limits on Toddler areas of play parks and how they enforce these restrictions?**

Provision is made within park byelaws for the use of children's play areas. The relevant sections are:

## **CHILDREN'S PLAY AREAS**

Section 9. (1) No person who has attained the age of 14 years shall enter or remain in the children's play area in any of the grounds listed in the Schedule to these byelaws.

(2) This byelaw shall not apply to any person who is bone fide in charge of a child under the age of 14 years.

## **CHILDREN'S PLAY APPARATUS**

Section 10. No person who has attained the age of 14 years shall use any apparatus in the ground which, by a notice placed on or near thereto, has been set apart by the Council for the exclusive use of persons under the age of 14 years.

There is no provision made in the byelaws for any provision for toddlers specifically.

### **7. We understand Bradford is considering a new Community infrastructure levy which may be held centrally, what procedures and safeguards will be put in place in ensure Silsden gets its fair share of the CIL**

The Executive on 2011 resolve that work should begin towards the introduction of Community Infrastructure Levy for Bradford district. Work to put in place CIL will run alongside the LDF Core Strategy. Significant work is required over the next 12 months to develop a draft charging schedule and also establish the governance arrangements both for its collection and managing spend from CIL. Executive will receive further reports for consideration at key stages as part of this ongoing work.

The Infrastructure Plan will provide the 'shopping list' against which CIL decisions would normally be made. The infrastructure plan would be updated annually linked to monitoring of CIL spend and other delivery of infrastructure and also linked to monitoring of development on the ground as well as permissions.

The government expects that a meaningful proportion of CIL is passed to local communities/neighbourhoods. It is currently consulting on this at present, see link:

<http://www.communities.gov.uk/publications/planningandbuilding/cilreformconsultation>

### **8. Can the Leader please inform this Council how much money it will be spending on the Queens Jubilee celebrations and how much of this will be in Silsden?**

£50,000 has been set aside to support the Jubilee Celebrations subject to the Council's 2012/13 budget deliberations. No decisions have been taken about the geographical distribution of the funding.

# SILSDEN TOWN COUNCIL



## Points raised requiring further clarification at the meeting with Silsden Town Council on the 4<sup>th</sup> November 2011

Dear Cllr Greenwood, on behalf of the council thank you for attending the above meeting. Silsden Town Councillors found it to be an extremely useful meeting and highlighted a good partnership between both councils.

Below is a list of supplementary points we agreed to send direct to you for confirmation/action.

1. LDF – It was agreed that you would request that officers arranged to meet with Silsden Town Council to go through the Silsden specific issues within the LDF and the SHLAA. I would be grateful if you could let me know the name of the officer who will be dealing with this request.
2. You confirmed at the meeting that there was no plan to sell Silsden Town Hall, but that all assets would be reviewed next year. The council take this to mean that nothing will be transferred or sold until such a review has taken place, please can you confirm this to be the case and that this Town Council will receive prior notification as previously agreed of any assets on the disposal list when this is reopened after the review.
3. The list of grit bins supplied by you for Silsden is inaccurate as these bins have not been in situ for a few years and we have sent numerous requests for replacements. Could you also confirm whether the community grit bin scheme is still running.
4. You agreed to request that Parks and Landscapes look in and action the lowering of the age limit for the toddlers play area from 14 to 7 .
5. You agreed to advise the council as to whether or not there were other central pots of money, such as the community infrastructure Levy, which are not dispersed out to the area committee that may be of benefit for the community and how Silsden can ensure that it gets an appropriate share of these centralised monies.
6. It was also agreed that you would look into a request for matching funding of £2500 from the £50000 set aside for the jubilee celebrations in order for Silsden event trust to put on a celebratory music weekend. Please advise how we proceed with this.
7. You also agreed to look into the request from Cllr Coward, to refurbish the Town Council Chambers given that the rest of the downstairs of the Town Hall had recently undergone an excellent refurbishment bringing modern facilities to the community.

Regards  
[Lesley Corcoran](#)  
Town Clerk  
For and on Behalf of  
Silsden Town Council.