

SILSDEN TOWN COUNCIL



TOWN CLERK
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SUMMONS TO THE ANNUAL GENERAL MEETING OF SILSDEN TOWN COUNCIL IN THE COUNCIL CHAMBER, SILSDEN TOWN HALL ON 2nd MAY 2013 at 7.30pm

AGENDA

1. [a]ELECTION OF MAYOR (proposal received for Chris Atkinson)
[b]ELECTION OF DEPUTY MAYOR (proposal received for Keith Savage)
As no alternative written proposals received the clerk recommends that both councillors are returned 'elected – no contest' to the posts.
Followed by the Mayor's end of year statement
2. APOLOGIES FOR ABSENCE
3. ADMINISTRATION :
 - Confirmation of meeting dates as the 1st and 3rd Thursday of each month.
 - Confirmation that the complaints committee and planning committee remain as full council with the exception of Cllr Naylor who will not sit on the planning committee.
 - To compose a list of council reps for YC, YLCA, Parish Liaison, Christmas Lights, & Parish Plan.
 - To create a small working group of councillors to progress the asset transfer project and decide terms of authority for the said group.
4. DECLARATION OF INTEREST ON ITEMS ON THE AGENDA
5. POLICE update report to be read out.
6. MINUTES – That the minutes of the meeting of Silsden Town Council held on 3rd April 2013 (previously circulated) be signed as a true and accurate record.
7. ADJOURNMENT – PUBLIC ENQUIRIES.
8. To action a request to return the ward funding of £8182 to Bradford has been received along with a further request to return the £25000 monies received from West Yorkshire police after the sale of the police station, also be returned to Bradford. As the £8182 was AIF monies recommend these be return and a bill sent for any expenses accrued by this council in our audit for holding these monies. The police monies are not AIF or Ward monies therefore recommended that no action is taken whilst the conditions laid down by the police when handing this money over to Silsden are clarified. Keighley area office is aware of these recommendations by the clerk.
9. Silsden Town Hall Refurb – To note/action various correspondence received from Nigel Gillat regarding his project
 - One of the key points that you will note is that the proposed start date for the works as been moved to 29th July 2013 and that the Town Hall will not re-open until 21st October 2013. **Council to note**
 - Upon completion of the refurbishment the rear ground floor letting room is probably the most suitable room for the Town Council to meet in and this will be bookable by the Town Council on a block basis for its planned meetings. The room will be made available at no cost to the Town Council, but any offer of financial recompense from the Town Council would be greatly appreciated by the Council. The room will of course remain in multiple use, so it can earn

rental income when not occupied by the Town Council, it cannot therefore accommodate the furniture that is in the room currently used as the Council Chamber. The Town Council will need to remove the furniture from the Hall prior to the start of works, at their own expense. ***The clerk challenged this suggestion and has since received this reply.***

The relocation of the library as part of refurbishment of the Town Hall requires a room for the library base. Upon completion of the refurbishment the Council will continue to provide space for the Town Council to meet within the Town Hall but this will be generic space that can be used by others too, so it cannot accommodate the furniture currently used by the Town Council. I can now confirm that the Council will make a contribution towards the reasonable costs of the relocation of the furniture to a location to be decided upon by the Town Council. I am getting in touch with the Library Service but I do not see that there will be a problem with the Town Council using the Library for their meetings during the temporary shut down period. ***Council comments required***

- I would like to know if there are any wall mounted plaques etc that the Town Council wish to retain and re-site elsewhere in the building, the Council is be willing to consider such requests. I am ordering the ICT provision shortly do, the Town Council have any specific requirements e.g. for projectors or whiteboards? These will not be provided as part of the scheme, (unless the Town Council wants to 'chip in' and provide these for their own and community benefit). Do the Town Council have any storage requirements, storage was one of the issues discussed on Wednesday? ***Council comments required***
- The clerk also challenged some points in the last sets of minutes from the steering group namely

“The Town Council had indicated that they were willing to move to using generic space when consultation started on the scheme in November 2011 accepting the need to access the current room to refurbish.”- ********We have never formally had this placed as a request to us, this was part of a discussion on various aspect of asset management in Silsden and you received the personal views of 2 councillors not the council and there has never been any written follow up, feed back or request therefore this statement in your minutes is untrue.***

“The meeting was informed that other Town Council’s hold their meetings generically and do not have dedicated space”.- ********nearly Town Councils and the majority of parish council in the Bradford area do indeed have a dedicated space, in fact Bradford has legal agreements with some to provided that space. Both Ilkley and Keighley to name but two have a Bradford dedicated space in the form of a council chamber and legal agreements with Bradford since 1974. Nearby Parishes such as Steeton and Addingham also have dedicated meeting rooms- therefore again I feel this minute is incorrect.***

Council to note Nigel has acknowledged these points and will seek correction at the next meeting as these minutes are already in the public domain.

10. To note the results of the market survey and decide on further action.

11. To note request for Cllrs Atkinson and Savage to judge 'best dressed gazebo' at this year's Proms of the farm being held on Sat 20th July 2013.

12. ACCOUNTS AND FINANCE.

1. To agree payments as per budget sheet (circulated)

2. To consider annual donation request for help towards the administration costs for putting on 'proms on the farm'.

13. PLANNING:

13/01373/hou Construction of extension to side | 39 Millfields Silsden West
Yorkshire BD20 0DT

13/01445/voc Variation of Condition 2 to extend opening hours of permission 08/03637/COU: Change of use from off licence/newsagent to hot food take away | 1 To 5 Bolton Road Silsden West Yorkshire BD20 0JY [note one of the objections this TC raised during consultation in July 2008 on behalf of members of the public in attendance was Opening hours will encourage people to loiter around the area when the pubs close].

13/00796/ful Change of use from offices to one dwelling house | The Old Police Station 8 Bolton Road Silsden West Yorkshire BD20 0JY

Council to note clerk has received a request regarding placing a planning item on a panel list.

“Thank you for the comments on the above application and I note your request for referral to planning panel. I have received some amendments to the scheme which no longer proposes any increase in the height of the existing building. Could you let me know if this amendment overcomes the your concerns and whether you still request referral to planning panel”. Council comment required - Our response was :

Cringles House Cringles Lane Silsden West Yorkshire BD20 0NS

Conversion of existing workshop/storage building to form new dwelling including raising the roofline and construction of porch and stone wall with new access from Cringles Lane. Construction of single detached garage to Cringles House –**Objections overdevelopment of site, not appropriate to greenbelt setting or adjacent to greenbelt. Original planning application for the garage had a request that a condition of grant was that this would not become a dwelling. STC wish this item to go before panel should Bradford be of a mind to approve.**

14. REPORTS – To note any verbal reports from councillors.

15. TO CONFIRM THE DATE OF THE NEXT MEETING

Lesley Corcoran
Town Clerk 28/04/13