

**MINUTES OF THE ANNUAL GENERAL MEETING OF SILSDEN TOWN COUNCIL
HELD ON
2nd MAY 2013**

Commenced 7.30pm

Concluded 9.30pm

Present: Cllrs Jump, Huggins, A Conway, O'Dwyer, Naylor, Croft, Bell-Jump, Savage and Atkinson
Police [1] Public [3]

Cllr Atkinson in the chair

1. [a]Councillor Atkinson was re-elected as Mayor
[b]Councillor Savage was re-elected as Deputy Mayor
The Mayor gave an end of year statement highlighting achievements and ongoing projects he also thanked all the council for their hard work.
Cllr Atkinson remained in the chair
2. Apologies for absence were received at accepted from Cllr K Conway.
3. ADMINISTRATION :
 - Confirmed meeting dates to be the 1st and 3rd Thursday of each month.
 - Confirmed that the complaints committee and planning committee remain as full council with the exception of Cllr Naylor who will not sit on the planning committee.
 - Council reps for :
Youth Council – Cllr Croft
YLCA – Cllr Huggins
Parish Liaison- Cllr Naylor
Christmas Lights – Cllrs Atkinson and Savage
Parish Plan – Cllr Naylor.
 - Created a small working group, councillors will be Naylor, Savage, Conway and Atkinson, 3 public seats are also filled, aim to progress the asset transfer project. Group to have authority to research and investigate on the Council's behalf but any financial decisions to be recommended and ratified by full council before entered into. First meeting of working group to be Tuesday 7th May.
4. Declaration of interest on items on the agenda Cllr Huggins for planning item 00796/hou and standing declaration for this council year from Cllr Naylor who does not take part in the planning items.
5. POLICE update was given and all statistics can be found on their website. Additionally 2 males have been arrested for the petrol thefts, which have stopped since they have been in custody.
6. The minutes of the meeting of Silsden Town Council held on 3rd April 2013 were signed as a true and accurate record.
7. ADJOURNMENT none requested
8. Resolved to return the ward funding of £8182 to Bradford once a written undertaken has been given to compensate the TC should any charges be incurred during audit for safe guarding this money. Resolved as the police monies are not AIF or Ward monies that no action is taken whilst the conditions laid down by the police when handing this money over to Silsden are clarified.
9. Silsden Town Hall Refurb
 - One of the key points that you will note is that the proposed start date for the works as been moved to 29th July 2013 and that the Town Hall will not re-open until 21st October 2013. **Council noted**
 - The relocation of the library as part of refurbishment of the Town Hall requires a room for the library base. Upon completion of the refurbishment the Council will continue to provide space for the Town Council to meet within the Town Hall but this will be generic space that can be used by others too, so it cannot accommodate the furniture currently used by the Town Council. I can now confirm that the Council will make a contribution towards the reasonable costs of the relocation of the furniture to a

location to be decided upon by the Town Council. I am getting in touch with the Library Service but I do not see that there will be a problem with the Town Council using the Library for their meetings during the temporary shutdown period. **Council noted and are to request that the civic furniture be removed by Bradford and stored in the museum storage units at Cartwright Hall, as befits historic furniture.**

- I would like to know if there are any wall mounted plaques etc that the Town Council wish to retain and re-site elsewhere in the building, the Council is be willing to consider such requests. I am ordering the ICT provision shortly do, the Town Council have any specific requirements e.g. for projectors or whiteboards? These will not be provided as part of the scheme, (unless the Town Council wants to 'chip in' and provide these for their own and community benefit). Do the Town Council have any storage requirements, storage was one of the issues discussed on Wednesday? **Clerk to do a full photographic inventory and request that all pictures/ paintings/ plaques etc are retained as they are part of Silsden heritage and that the current cellar storage for the Christmas lights be retained.**
- The clerk also challenged some points in the last sets of minutes from the steering group namely
 "The Town Council had indicated that they were willing to move to using generic space when consultation started on the scheme in November 2011 accepting the need to access the current room to refurbish. "- *****We have never formally had this placed as a request to us, this was part of a discussion on various aspect of asset management in Silsden and you received the personal views of 2 councillors not the council and there has never been any written follow up, feed back or request therefore this statement in your minutes is untrue.
 "The meeting was informed that other Town Council's hold their meetings generically and do not have dedicated space".- *****nearly Town Councils and the majority of parish council in the Bradford area do indeed have a dedicated space, in fact Bradford has legal agreements with some to provided that space. Both Ilkley and Keighley to name but two have a Bradford dedicated space in the form of a council chamber and legal agreements with Bradford since 1974. Nearby Parishes such as Steeton and Addingham also have dedicated meeting rooms- therefore again I feel this minute is incorrect.
Council noted Nigel has acknowledged these points and will seek correction at the next meeting as these minutes are already in the public domain.

10. Market survey showed the vast majority of those who responded this time round and in a previous survey are in favour of the idea of a monthly market. Cllrs Savage and Conway to look into the feasibility of such and speak to other councils who run markets and report back to this council.

11. Cllr Savage, along with Cllrs Jump and Bell-Jump to judge 'best dressed gazebo' at this year's Proms of the farm being held on Sat 20th July 2013.

12. ACCOUNTS AND FINANCE.

1. Agreed following payments :

Mrs L Corcoran	Salary	1183	668.69
Mrs L Corcoran	salary adjustment	1184	11.24
Viking Direct	inks	1185	33.96
BMDC	recall grant monies	1186	8182.00
Silsden Riding Club	sponsorship - donation	1187	50.00
N Varnam & Son	Airedale mews project	1188	220.00

2. Agreed to a donation of £400 towards the administration costs for putting on 'proms on the farm'.

13. PLANNING:

13/01373/hou Construction of extension to side | 39 Millfields Silsden West Yorkshire BD20 0DT no objection so long as with conservation area policy.

13/01445/voc Variation of Condition 2 to extend opening hours of permission
08/03637/COU: Change of use from off licence/newsagent to hot food take away | 1 To 5
Bolton Road Silsden West Yorkshire BD20 0JY Objection hours should remain the same in
line with other takeaways in the area and premises should be fully closed by midnight.

13/00796/ful Change of use from offices to one dwelling house | The Old Police Station 8
Bolton Road Silsden West Yorkshire BD20 0JY - support this application.

Council to note clerk has received a request regarding placing a planning item on a panel list. As this has
been amended so that there is now no increase to height of the buildings the council have withdrawn their
request that this goes to panel.

14. REPORTS – Prize winners for the dog poster competition have been chosen and Cllr
Naylor and Savage will give out prizes dates to be arranged with the school. Beck project is
moving forward. New deputy clerk to start a trial with the youth council on Tuesday 7th May.

15. Confirmed date of the next meeting as 6th June 2013

Being no further business the chair close this meeting at 9.30pm

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Chair 6/6/13